

Canutillo ISD

District Wide Parental Involvement Policy 2016-2017

PART I. GENERAL EXPECTATIONS

The Canutillo Independent School District agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning;
- (B) that parents are encouraged to be actively involved in their child's education at school;

- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. The Canutillo ISD will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:

- An annual meeting will be held with parent representatives from every campus invited to attend. Those in attendance will review current policies for validity and relevance, providing guidance to the District Advisory Committee of future policies and strategies involving parents.

2. The Canutillo ISD will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- An annual survey will be conducted each spring seeking input and perceived views in areas such as the district's academics, communication, discipline, climate/culture, leadership and mission.
- Results will be analyzed and considered during district and campus planning as part of the comprehensive needs assessment.

3. Canutillo ISD will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

- Canutillo ISD Board of Trustees agendas and the CISD website are utilized as a means of informing parents about school programs and student achievements.
- Each Campus Improvement Committee (CIC) and the District Advisory Committee (DAC) will have active parents as members and will encourage them to participate in all meetings. The CICs and DAC will discuss parental involvement activities that will be shared with stakeholders involved in developing the parental involvement policy.
- The District School Health Advisory Committee (SHAC) will include parents representing each campus. The SHAC representatives will make recommendations.
- Staff development will be provided annually involving the benefits of parental involvement.
- Other CISD opportunities for parents to be involved are:
 - Campus Parent Advisory Committee (PAC)
 - Parent Teacher Organization (PTO)
 - Parent Leadership Team (PLT)
 - Campus principal meetings with parents (Coffee with the principal, donuts with dads, muffins with mom, etc.)
 - Parent Information, Orientation, Transition Nights
 - Website, Social Media, Canutillo App

4. The Canutillo ISD will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: Head Start, Parents As Teachers, PTO,

Parent University, Truancy Intervention Program, Adult Literacy, Special Populations programs (ELL, GT, Migrant, Foster, etc.), by:

- Developing campus volunteer programs and allow volunteers to serve as mentors and support students.
- Providing opportunities for parents to participate in afterschool activities and community service events.
- Working with community groups to provide educational opportunities for students.
- Other specific strategies include:
 - Parent Portal
 - Active Parenting Classes
 - Pre-K Orientation
 - After-school/weekend activities (Mother Daughter/Father Son program, Wellness Walks, Curriculum Nights, Father/Daughter Dance, etc.)
 - Parent Resource Centers
- Ensure parents are informed of their important role in compliance with Compulsory Attendance Law and House Bill (HB) 2398 Truancy Prevention program.

5. The Canutillo ISD will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

- Parents will be asked to participate in a survey conducted each spring to guide future policy decisions.
- Throughout the school year, feedback will be invited at each CIC and DAC meeting concerning parent involvement.
- Parental involvement data gathered by campuses will be analyzed by the district to improve parental involvement policy.

6. The Canutillo ISD will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph –

- the State’s academic content standards,
- the State’s student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child’s progress, and
- how to work with educators:
 - a) Campuses will provide annual meetings to provide information and support to parents for programs and activities such as special populations, Dyslexia, and transitions, as well as others based on campus needs.
 - b) Campuses will provide opportunities for parents to visit and discuss student expectations and progress such as Parent/Teacher Conferences, Meet the Teacher, Open House, Family Nights, College Nights, and Curriculum Nights.
 - c) Links will be provided on the website for campus and department organizations to post schedules and special events.
 - d) District departments will make available other opportunities to provide information and engage parents throughout the year such as Parent University, Regional Parent Engagement Conference, Statewide Parent Involvement Conference, Annual Meetings in Special Populations and Transition meetings.

B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- a) Each year, the student, parent/guardian, teacher and campus administration develop the School-Parent Compact to signify that they each commit to uphold their responsibilities for improving the student’s academic achievement. The responsibilities of each party are delineated in the compact. At parent/teacher conferences, teachers will have the School-Parent Compact available for review with the parent/guardian to remind them of what they promised to do to help the student achieve academic performance. Students are also reminded of their responsibilities under this compact.
- b) Keep campus and district webpages current and provide details for upcoming events or deadlines.
- c) Continue to offer opportunities for parents to attend trainings and workshops, such as Parent University, Active Parenting Classes and Pre-K Orientation at a variety of times during the day and evening.

C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- a) Ensuring that information provided to parents is in a language and format that parents can understand.
- b) Provide training opportunities for parents that will enhance parenting skills and assist them in working with their child (ren) in the education process.
- c) Utilize Social Media at both the district and campus levels (website, facebook, twitter).
- d) Invite parents to community events such as Grandparent's Day, Veteran's Day, Homecoming Parade and Bonfire, Fine Arts Showcase, etc.

D. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- a) Translators will be available at Parent/Teacher Conferences, ARD meetings, and parent meetings, when appropriately needed.

- b) All written documentation/invitations for parent meetings/events will communicate that translators are available upon request.

PART III. DISCRETIONARY DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

The Canutillo ISD takes additional action, in consultation with its parents, to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- Offer necessary expenses associated with parental involvement activities, including transportation and providing child care, to enable parents to participate in school-related meetings and training sessions;
- Training parents to enhance the involvement of other parents;
- In order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- Establishing a district wide parent leadership team to provide advice on matters related to parental involvement in Title I, Part A programs; and
- Developing appropriate roles for community-based organizations and businesses in parental involvement activities.